

# **Forest Park Southeast Infrastructure Committee**

AGENDA  
6:00pm  
April 15, 2019  
4512 Manchester Avenue

## **1. ACTION/DISCUSSION ITEMS**

- a. 6:00pm      Introductions & Approval of Previous Meeting Minutes
- b. 6:05pm      FPSE Infrastructure Committee Code of Conduct
- c. 6:10pm      Chouteau Park Discussion
- d. 6:25pm      2020 Ward Capital
  - a. 2019 Allocations
  - b. ADA Ramp and Sidewalks Maps
  - c. NSO Street Priorities
  - d. Priorities for 2020

## **2. INFORMATIONAL UPDATES**

- 7:30pm      Update on Ongoing Projects
  - 1. FPSE Development Committee

## **3. ADJOURNMENT**

**FOREST PARK SOUTHEAST**  
**INFRASTRUCTURE COMMITTEE MINUTES**

March 18, 2019

6:00 P.M.

**Committee Members in Attendance:** Julie Birkenmaier (chair), Allen Levin, Alan Rowlson, Steve Chodes, Kelly Harris, Alex Devlin, Jes Stevens, Vincent Chewing.

**Others:** Desiree Sacco ( PCDC Intern) Abdul Abdullah (PCDC), Cory Smale

The Meeting was called to order at 6:10 pm. Abdul introduced the new members who had been added to the committee. Jes Stevens is from Washington University as an institutional member, Alex Delvin as a business member and Vince Chewing as a resident. Cory Smale came to talk to the Committee regarding the Grove Mural Project. The project is an initiative to highlight the mural and art in Forest Park Southeast. Cory gave an overview of the project and the committee gave him feedback on things they would like to see and making sure there was a process for a community voice.

Allen Levin gave an update regarding the exercise equipment for the walking trail for the park. He gave visuals and renderings of the proposed equipment and the price. The committee gave feedback and expressed support for the design. The committee chair, Julie asked question about the layout of the rest of the equipment and project in the park. Abdul (ED Park Central) informed the Committee that the Recreation company would perform a layout of the park to ensure that all projects fit into the Park.

Abdul gave an update on the Project that where submitted for funding through the Neighborhood Parks Fund and Metro Fund. The Project for 2020 Metro Parks Fund match was for (75k total project): Full Basketball Court . The Projects for 2020 Neighborhood Park Fund match (30K total projects): ADA ramps SE corner of Park, Complete sidewalk look up to Newstead, Trees, Litter barrels, Benches, Picnic Tables, Shelters

Abdul informed the committee that the funding allocation for the 2020 ward capital allocation had not be released by the City. Abdul told the committee he would provide a map of the ADA/Ramps that need to be done in the neighborhood for the next meeting,

and the committee should start thinking about what priorities that it has. Kelly Harris asked for a list of streets that Ron Coleman will be prioritizing for 2020. Abdul stated he would request a list from Ron Coleman. The meeting was adjourned at 7:45

## **FOREST PARK SOUTHEAST INFRASTRUCTURE COMMITTEE**

### **CODE OF CONDUCT (drafted July 24<sup>th</sup>, 2012)**

The responsibilities of the infrastructure committee require members to act with honor, faithfulness, loyalty, fairness, and due diligence in conducting member duties; and require members to report improper, unethical, or disrespectful behavior.

All members must, at all times, comply with all applicable laws and regulations. Failure to comply with all applicable laws and regulations or unethical behavior in connection with the performance of a member's duties will not be condoned or permitted.

### **RESPONSIBILITIES**

**The Committee and its members are responsible for:**

- Promoting quality residential and commercial infrastructure in the Forest Park Southeast neighborhood
- Plan for future infrastructure of the Forest Park Southeast neighborhood

### **STANDARDS OF BEHAVIOR**

This Code of Conduct is intended to supplement any other organizational rules, regulations, policies, and procedures. Committee members shall be held accountable for following all such established rules, in addition to the standards of behavior outlined in this Code of Conduct. Failure to comply with this conduct will result in the following discipline.

1. First failure to comply: Written warning from committee chair outlining unacceptable behavior.
2. Second failure to comply: Written notice from committee chair notifying committee member that the committee will vote at the next meeting to consider their dismissal from the committee. The committee member in question may attend that meeting, but must leave the room during deliberations.

Any committee member dismissed from the committee may petition the committee for reinstatement after a period of 6 months following dismissal. The committee will consider this appeal at the following committee meeting.

### **Non-Discrimination, Respect, and Disparaging Remarks**

The Forest Park Southeast Infrastructure Committee does not tolerate discrimination on the basis of race, color, national origin, ancestry, religion, age, disability, sex or sexual orientation, or retaliation. The committee demands that members show respect to all individuals at committee meetings. A committee member speaking in a discriminatory or disrespectful manner to any individual at a committee meeting violates the committee's code of conduct. Disparaging comments about the neighborhood or individuals at large are strictly prohibited.

**Conflicts of Interest and Relationships with Third Parties**

The Committee expects that members will perform their duties conscientiously, honestly, and in accordance with the best interest of the public. Members should alert the Committee immediately of such conflicting situations. Committee members must not allow their personal interests or relationships with third parties to influence, or create the impression of influencing, their decisions in the performance of their duties on behalf of the Committee.

**Gifts, Favors, Entertainments**

Members are expected to perform their duties in a fair and even-handed manner and are prohibited from taking payment, money, gifts, loans, meals, beverages and/or lodging, or other items of value from anyone in exchange for performing their duties. Delivery of services should be able to stand up to full public disclosure and should in no way be granted or withheld because of gifts, favors or other considerations offered to a member.

**Kickbacks, Secret Commissions, Bribes, and Payoffs**

Forest Park Southeast Infrastructure Committee strictly prohibits the acceptance of kickbacks, secret commissions, bribes or payoffs from suppliers or others. Any breach of this rule will result in immediate dismissal.

**Honesty**

Committee members should be completely honest at all times. Lying in any form, omitting some facts or exaggeration undermines the fundamental trust that must exist in order for the Committee to function properly.

**Discussion, Dissent, Support**

When deciding a course of action, the Committee relies on the views and opinions of its members. A member is obliged to give as much information as possible, and his/her own best opinion before the matter is decided. However, once the Committee has reached a decision it is the duty of all members to do all in their power to make it succeed, despite personal opinion.

**Reporting Fraud or Other Irregular Activities**

Committee members should be alert to situations in which other members commit or are about to commit acts which violate the law or this Code of Conduct. Each committee member has a responsibility and duty to report all illegal or unethical conduct to the Committee.

**Documentation**

The Forest Park Southeast Infrastructure Committee is required to issue a copy of the Code of Conduct to every member. Issuance of the Code must be documented by having the employee and issuing supervisor sign the form issued.

I hereby agree to serve as a committee member under the aforementioned code of conduct.

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Name

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Date

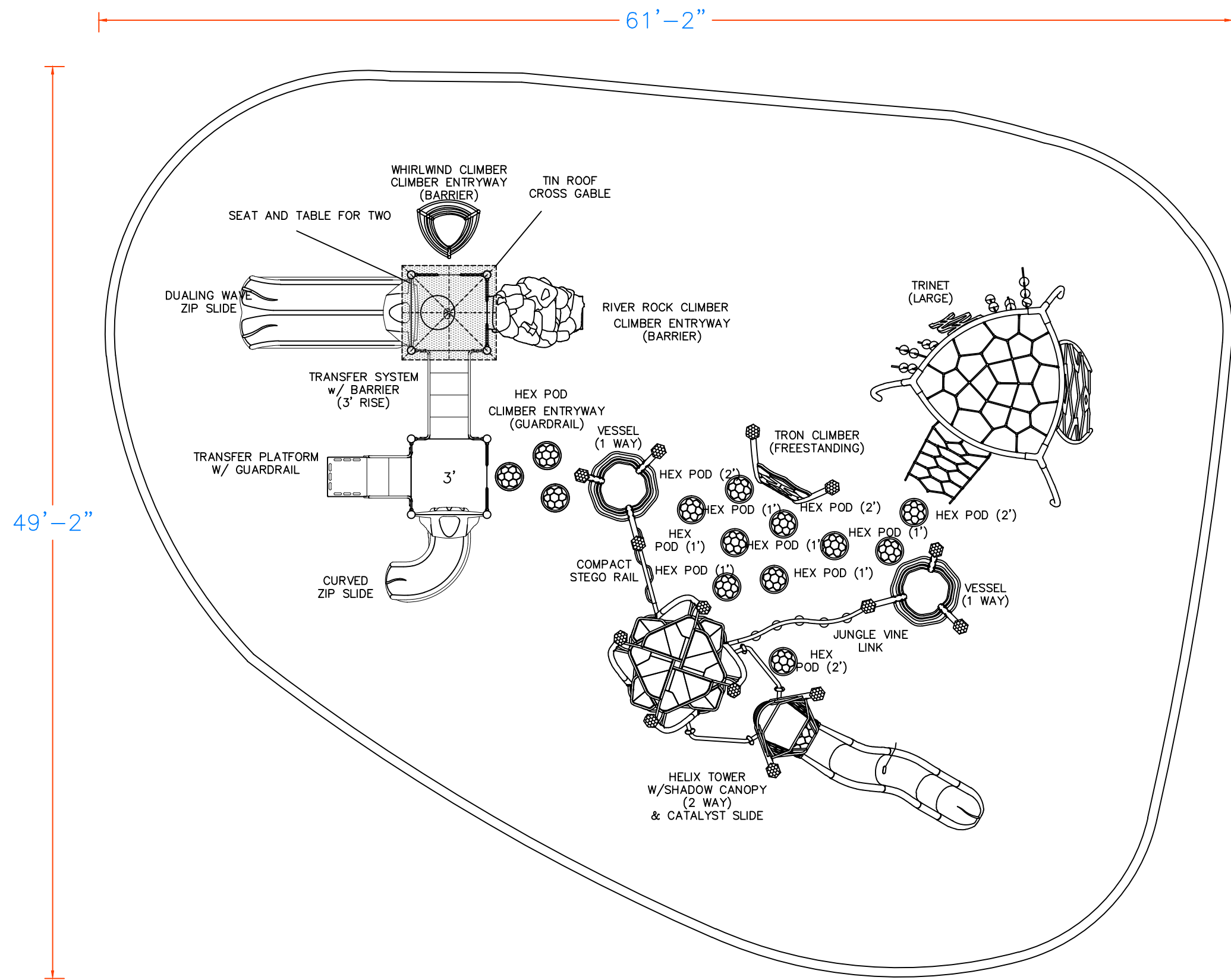


# Chouteau Park St. Louis, MO

Design • Build • PLAY!







150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com



Park Central - St. Louis City Parks & Recreation  
Chouteau Park  
St. Louis, MO  
Representative  
Cunningham Recreation

This play equipment is recommended for children ages 5-12

Minimum Area Required:  
Scale: nts  
This drawing can be scaled only when in an 11" x 17" format

**IMPORTANT:** Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By: Is  
Date: 3-15-19  
Drawing Name: Chouteau Playground



**GameTime c/o Cunningham Recreation**  
**PO Box 240981**  
**Charlotte, NC 28224**  
**800.438.2780**  
**704.525.7356 FAX**

**QUOTE**  
**#139537**

03/19/2019

## Chouteau Park - Playground Proposal

Park Central Development  
 Attn: Abdul-Kaba Abdullah  
 4512 Manchester Ave.  
 St. Louis, MO 63043  
 Phone: 314-535-5311  
 brooks@parkcentraldevelopment.org

Project #: P96863  
 Ship To Zip: 63110

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Powerscape/Ionix Hybrid Unit (per attached drawings) (1) 19385 -- Straight Section Wilderslide Ii (1) 19386 -- Left Curve Section Wilderslide Ii (1) 19387 -- Right Curve Section Wilderslide Ii (1) 19388 -- Exit Section Wilderslide Ii (1) 19391 -- Support Wilderslide Ii (2) 32000 -- Vessel (1-Way) (14) 32009 -- Hex Topper (1) 32019 -- Stego Rail (Compact) (1) 32021 -- Jungle Vine Link (6) 32022 -- Hex Pod Step (1') (4) 32023 -- Hex Pod Step (2') (1) 32051 -- Tron Climber (Freestanding) (1) 32057 -- Helix Tower W/Shad Can2/Cat Slid (1) 32073 -- Trinet (Large) (2) 80000 -- 49" Sq Punched Steel Deck (1) 80202 -- Tin Roof Cross Gable (1) 81665 -- Seat And Table For Two (1) 90023 -- 3'-0" Transfer System W/ Barrier (1) 90032 -- 3' Transfer Platform W/Guardrail (1) 90193 -- 2-6"/3' Single Curved Zip Slide (1) 90267 -- 9' Upright, Alum (1) 90268 -- 10' Upright, Alum (4) 90273 -- 15' Upright, Alum (1) 90369 -- River Rock Climber (1) 90510 -- 6' Dueling Wave Zip Slide, Std Dk (1) 90766 -- Hex Pod (1) 91208 -- Climber Entryway - Guardrail (2) 91209 -- Climber Entryway - Barrier	\$88,615.00	\$88,615.00





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### Chouteau Park - Playground Proposal

Quantity	Stock ID	Description	Unit Price	Amount
		(1) 91292 -- 5'6" - 6'0" Whirlwind		
		(1) G90267 -- 9' Upright, Galv		
		(1) G90268 -- 10' Upright, Galv		
		(1) 178749 -- Owner's Kit		
1	INSTALL	MISC - Installation of Above Equipment	\$26,070.00	\$26,070.00
2275	PIP	GT-Impax - Poured-In-Place Surfacing, 3.5" Thick 50/50 Color/Black Mix -	\$14.05	\$31,963.75
2275	INSTALL	MISC - Provide & Install Concrete Pad and 4" Stone Sub-base	\$7.55	\$17,176.25
178	INSTALL	MISC - Provide & Install Concrete Curb Lip	\$20.75	\$3,693.50
1	INSTALL	MISC - Sitework & Drainage	\$2,500.00	\$2,500.00
			SubTotal:	\$170,018.50
			Discount:	(\$34,559.85)
			Freight:	\$3,943.13
			<b>Total Amount:</b>	<b>\$139,401.78</b>

#### GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.



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## Chouteau Park - Playground Proposal

### INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact Miss Utility to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.

### ACCEPTANCE OF QUOTATION:

*Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.*

Accepted By (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

P.O. Number: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Amount: **\$139,401.78**

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)

\_\_\_\_\_  
Salesperson's Signature

\_\_\_\_\_  
Customer Signature





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## Chouteau Park - Playground Proposal

### **BILLING INFORMATION:**

Bill to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### **SHIPPING INFORMATION (IF DIFFERENT FROM ABOVE):**

Ship to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### 2019 Ward Capital Allocations

Ward Capital Budget	<b><u>\$328,570</u></b>
Parks	\$50,000
Street Tree Program	
CWE Tree Pruning	
50/50 Sidewalk Program	\$99,000
Alley Resurfacing	\$0
Street Resurfacing	\$75,000
Refuse Container	
Sidewalk/Curb/ADA/	\$28,000
Curb Repair	\$4,000
ADA Ramps FPSE	
Repair of Brick Walls Taylor, Chouteau, Gibson, Arco	
3900 West Pine Pedstrian Lights	\$22,000